

FOA DON STEM Education and Workforce Program Evaluation Form

FOA Number: N00014-20-S-F005

Required for Successful and Unsuccessful Proposals

Vendor:

Grant Proposal #:

Check appropriate rating based on the following five criteria. Please note that comments of substance are requested. They will be used to substantiate decisions.

The primary basis for selecting proposals for acceptance will be (1) alignment with the DON mission, (2) scientific and technical Merit, (3) program viability during and after the period of performance, (4) innovation, and (5) the diversity of participants. Funding availability will also be considered when selecting proposals.

Evaluation criteria 1, 2, and 3 are equally important. Criteria 4 and 5 are of equal importance to each other but of lower importance than criteria 1, 2, and 3.

1. **Alignment with the DON mission:** Includes established or in progress development of partnerships with Naval STEM Stakeholders or other Naval Organizations for the specified program, has local community partnerships, and addresses STEM topic areas that align with broad naval priorities listed in Section II.A of the FOA. Letters of Interest from authorized signatories **MUST** be included with proposals that list naval partnerships.

Comments:

2. **Scientific and technical merit:** Proposal demonstrates the applicant's awareness of the state of the art and understanding of the scope of the problem; discusses the technical focus area; and addresses the anticipated impact of the program on participants.

Comments:

3. **Program viability during and after the period of performance:** Proposal includes the applicant's capabilities, related experience, facilities, and techniques, including qualifications of key personnel; the expected number of participants; management approach; justification of the overall cost; clear metrics and measures of program effectiveness, and sustainment plans after the period of performance.

Comments:

4. **Innovation:** Program contains some degree of innovation/novelty, and describes the significance of the proposed approach.

Comments:

5. **Diversity of participants:** Proposal includes plans for outreach to underserved and underrepresented communities; and/or inclusion of underserved and underrepresented individuals in the program.

Comments:

Are funds available to support this program?

YES		NO	
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Comments:

Recommend selection of proposal:

Yes

No, provide explanation:

- ☐ Duplication of effort; already funded.
- ☐ No longer investing in this topic.
- ☐ Lack of acceptable performance on prior efforts.
- ☐ Return on Investment (ROI) is not competitive compared to other proposals.
- ☐ Other. Explain:

Printed Name

Signature
(Digital Signature Acceptable)

Date

**IF PROPOSAL IS SELECTED COMPLETE THE PROGRAM OFFICE GRANT PROPOSAL
CHECKLIST**

PROGRAM OFFICE GRANT PROPOSAL CHECKLIST

PPS/MM Shopping Cart Number/Procurement Request Number:

Vendor Name:

S&T Code:

S&T POC/Phone Number:

Alternate S&T POC/Phone Number:

ITEM	INCLUDED
1. Program Officer evaluated technical/cost proposal in accordance with the BAA/FOA and is uploaded in PPS.	Yes No
2. Is grant for a conference/workshop/symposium? Conference/workshop/symposium should not be for an ONR, Navy or DoD event? a. Are there other non-DoD sponsors of the event? b. Does the request include funds to pay for food or beverages?	Yes No Yes No Yes No
3. Technical Proposal contains detailed description of effort to be performed and the <u>proposal does not include</u> : data right assertions, deliverables (other than reports), classified work, ITAR and export controls, or profit/fee for prime.	Yes
4. Cost Proposal includes Budget Justification for: <ul style="list-style-type: none"> • Direct labor (labor category, est. effort/time, salary) • Indirect rates & cost • Equipment (itemized w/associated cost, item over \$5K, provide basis of estimate and vendor quote or contact information) • Travel: provide destinations, purpose, duration, # of travelers, and basis of estimate (i.e., past experience, forecast, etc.) • Other Direct Costs (ODCs) such as: Consultants with loaded hourly or daily rate, materials w/description, publications, tuition, etc. 	Yes No
5. Are options proposed? If yes, base & option tasks, and budget must be defined in the proposal.	Yes No
6. Sub-recipients: a. Costs are a separate line item (not included under direct labor), and shall submit a detailed cost proposal along with a budget justification. b. When a Federal Agency acts as a sub-recipient, do not include funding in proposed budget. Send funding directly to Agency via a MIPR. (Contact Code 08/Financial Management)	Yes No" N/A
7. Is Animal, Human Subject Research, or rDNA research proposed? If YES: All efforts that involve human, animal, or rDNA research must go to Suzanne May/Code 34 for approval. (Proposal package will not be accepted by Code 25 until all required documentation has been received and approved.)	Yes No
8. Is this proposal funded with non-ONR funding? Include original funding document as PPS SC attachment.	Yes No
9. Is Government Furnished Property (GFP) proposed and is it to be used in this award? If yes, Program Office should indicate availability of the GFP in this block:	Yes No
10. Does the nature of the work involve the procurement or operation of manned or unmanned aircraft? If yes, then ensure this work is compliant with ONR and DoD policy, for more information, contact Mike Meyers (Michael.meyers1@navy.mil) and Brian Carpenter (brian.a.carpenter.ctr@navy.mil) for a determination of Public or Civil operations status and compliance with restrictions on commercial-off-the-shelf UAS.	Yes No